

# Amelia Gade

021 217 5635

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## SKILLS

I am a passionate individual that possesses excellent communication skills alongside a passion for problem-solving and customer service. I have strong spoken and written English skills and can also communicate in Chinese when necessary. I am also extremely comfortable with technology working with but not limited to, Google Suite and Microsoft Word.

Prior volunteer work has included:

- Tree Planting
- Beach Cleanups
- Motutapu Race Marshal

## EXPERIENCE

### **Dominoes** - *Delivery Driver*

March 2021 - Present

- Working in a busy hospitality environment
- Driving company vehicles
  - Confident working alone

### **Function Staff** - *Casual Events Worker*

February 2020 - Present

- A Waitress for private events
- A Cashier
  - Confident using a variety of hospitality POS systems
- Service Hand/Bar Staff
- Setting up events

### **The Warehouse** - *Casual Online/Checkouts*

November 2019 - Present

- Picking and Packing orders in an efficient manner
  - Comfortable meeting daily quotas
- Checkout Operator
  - Excellent customer service and communication
  - Confident with retail POS systems

## EDUCATION

### **University of Auckland**

2021 - Present

- Bachelor of Arts and Science
  - Psychology
  - Biological Science
  - Environmental Science

### **Macleans College, Howick**

Jan 2016 - Aug 2020

- *Prefect*
  - Responsible for coordinating school events and overseeing certain school groups such as house sport etc.
- *Interact Club volunteer 2017-2020*
  - Volunteering and raising money for cystic fibrosis
- *First XI Football Team 2016-2020*
- *First XI Cricket Team 2018-2020*
- *Basketball 2019-2020*

